



# BRADFIELD PARISH COUNCIL

*Clerk to the Council: Mrs Line Djuve-Wood*  
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## **Minutes of the Finance Committee Meeting held in the St Lawrence Church Hall on Tuesday 23<sup>rd</sup> November 2021 at 7.30 p.m.**

**Present:** Cllr. K. Wynn Cllr. K. Burton  
Cllr. R. Scott  
**In Attendance:** Mrs. L. Djuve-Wood (Clerk)

### **FC1/21 Apologies for Absence.**

Apologies for absence was received from Cllr. Gunter.

### **FC2/21 To receive members declaration of interests on items that appear on the agenda**

There were no declarations of interest.

### **FC3/21 Minutes of the Finance Committee meeting held on the 27th April 2021 to be approved and signed by the Chairman**

**RESOLVED** that the minutes of the Finance Committee meeting held on the 27th April 2021 be approved as a correct record and signed by the Chairman.

### **FC4/21 Public Participation**

There were no members of the public present.

### **FC5/21 To review 2021/22 financial accounts**

The clerk noted that there were no changes to the financial figures as at the 1<sup>st</sup> November 2021 as presented at the full council meeting on the 2nd November 2021. All interim payments and expenditure figures had been checked by Cllr. Burton and interim internal audit carried out by Internal Auditor Ms V. Pretty. As at the 1st November the current account held £5,629.64 and the savings account £101,108.16.

The clerk presented the current projected income and expenditure for the various cost codes for the remainder of the year with total projected income at £87,973 and total expenditure at £83,070. She noted these are projected figures only and may change over the next four months due to further ad-hoc commitments.

### **FC6/21 To review, consider and recommend to full council the draft budget and precept for 2022/23**

The Finance Committee reviewed the proposed draft budget as created by the Responsible Financial Officer. It was agreed to put forward the following amended/additional recommendations to full council:

- a) Election Expenses: to budget an additional £800 to top up the £800 carried forward from 2021/22;
- b) Grants (incl. S137): To increase the budgeted amount from £1,000 to £5,000;

- c) Grasscutting and Maintenance: To increase budgeted amount from £15,000 to £18,000 to allow for potential additional hedge cut, tree survey/surgery and other ad-hoc items;
- d) Street Light Repairs: RFO had suggested increasing this to £3,000 as the Council has gone over the allocated budget two years in a row due to outages and replacement LED lights as well as two corroded street lights. It was agreed to keep this at £2,500 as many of the LED lights has now been replaced. It was noted that the emergency reserves should be used for any further corroded street lights.

**RESOLVED** that the draft budget be presented to full council subject to the above amendments being made with a recommended precept request of £68,595.

## **FC7/21 To agree a date and time for the next meeting**

It was **RESOLVED** that the next Finance Committee meeting be scheduled for Tuesday 28th January 2022 at 7:30 p.m.

There being no further business the Chairman closed the meeting at 8.31 p.m.

Signed ..... Chairman Dated .....